HOOGHLY RIVER BRIDGE COMMISSIONERS

(A STATUTORY ORGANISATION UNDER GOVT. OF WEST BENGAL)
HRBC BHAVAN
ST. GEORGES GATE ROAD (MUNSHI PREM CHAND SARANI)
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Notice Inviting e-Quotation

Memo No. HRBC/12C-324/2023/Works/Part-II/250 **Date: 05.11.2026**

Notice Inviting e-Quotation No**. HRBC/JPM(W)/KR/NIQ-01/26-27**

Hooghly River Bridge Commissioners (HRBC) invites e-quotation for the work detailed in the table below.

(Submission of Bid through online)

List of Schemes:

Sl. No.	Name of the work	Estimated Amount (Rs.)	Earnest Money/ Bid Security (Rs.)	Price of Technical & Financial Bid documents and other annexures (Rs.)	Period of Completion	Name of the Concerned Officer	Eligibility of Contractor
	(1)	(3)	(4)	(5)	(6)	(7)	(8)
1.	Topographical Survey using TS instrument including preparation and submission of necessary drawings, 6 (six) sets, for plan including all existing structures, trees etc. as per direction, of the land adjacent to Foreshore Road, Howrah.	To be quoted by the bidder, inclusive of GST, Cess, and all incidental charges.	5,000/-	750/- (for successful bidders only)	7 (seven) days	Joint Project Manager (Works), Hooghly River Bridge Commissioners	Bonafide, experienced firms (Ref.: Sl. 5 of this NIeQ)

The contractor shall have to carry out all kinds of modification, addition/alteration etc. in drawings, if required for reasons whatsoever during execution of the work and till the completion of the work. For this 3% payment will be kept on hold apart from Security Deposit.

1. To participate in the bid, an intending bidder is required to deposit online a Bid Security/Earnest Money and a non-refundable Tender Fee of the respective amount as specified in the NIeQ and proceed to submit the bid through the Government of West Bengal e-procurement portal viz. https://wbtenders.gov.in with the help of Digital Signature Certificate using his login ID and password. The process of receipt and refund of Bid Security/EMD shall be as per the procedure prescribed in the memorandum no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Audit Branch, Govt. of West Bengal.

   The bidder will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payment modes:

   (i) *Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank Payment Gateway;*

   (ii) *RTGS/NEFT in case of offline payment through bank account in any bank.*

   The submission of the stipulated amount of Bid Security/Earnest Money and Tender Fee is a statutory requirement for participating in the tender. The Bidder should submit the

transaction receipt of the deposition of the Earnest Money and Tender Fee of amounts stipulated in NIeQ.

2. Tender documents shall be downloaded from West Bengal e-procurement portal viz. https://wbtenders.gov.in.

3. The Bid/Proposal is to be submitted in two parts:

(i) Part – 1: Technical proposal

(ii) Part – 2: Financial proposal

4. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the tenderer through the website https://wbtenders.gov.in. as per "Date & Time Schedule" as stated in Sl. No. 10 of this NIeQ.

5. **Eligibility criteria for participation in the tender:**
The eligibility of a bidder will be judged on the basis of the document(s) in support of the minimum criteria as mentioned below:

5 .1. Technical capability and work experience:

The bidder should have the experience in the execution of Topographic Survey during the last 5 (five) years prior to the date of application.

The bidders should submit as Credential the certificates on their having successfully delivered services as stated hereinabove, from competent authorities not below the rank of the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute. [Refer Section B: Form No. II] [Non-statutory documents]
Bidder shall also submit a list of technical personnel identified by name, who will be assigned to the project implementation in different capacities. (Refer Section B: Form No. IV)

[Non-statutory documents]

N.B.: Bill Value, Date of Completion of work and detail communication address of client must be indicated in the Credential Certificate.

5.2 Financial Capacity:
The bidder should have a minimum average annual turnover of **Rs. 10.00 (ten) lakh** during the last 3 (three) years ending on 31st March, 2026. [Refer Section B : Form No. III]

[Non-statutory documents]

5.3 Technical Manpower Deployment:
Details of Key Technical Personnel shall be furnished by the bidder as per format given. [Refer Section B: Form No. IV]

[Non-statutory documents]

5.4 General Criteria:
The bidder should submit the following documents:

5.4.1 PAN Card, Professional Tax Deposit Challan for the year 2026-2027, Trade License 2026-2027, valid 15-digit Goods and Service Tax payer Identification Number (GSTIN) under GST Act. 2017, Income Tax Acknowledgement Receipt for Assessment Year 2024-2025, Balance Sheet and Profit & Loss Account with relevant document(s) and any other(s) if applicable to be accompanied with the Technical Bid document.

[Non-statutory documents]

5.4.2 The bidder should submit a written power of attorney authorizing the signatory of the bid to commit the bidder. In case of proprietorship firm, the bidder should submit appropriate document like Trade License etc. and the proprietor should sign the bid and all documents.

[Non-statutory documents]

5.4.3 Registered Partnership Deed for Partnership Firm is to be submitted. Companies shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

5.4.4 In case of Proprietorship, Partnership Firms, Ltd. Company and Joint Venture Company, Tax Audit Report in 3 CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account and all the documents along with applicant's schedules forming the part of Balance Sheet and Profit 7 Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.

6. Joint Ventures will not be allowed.

7. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

8. Bids shall remain valid for a period of 120 (one hundred and twenty) days after the date of Bid opening specified in Sl.10 below.

9. Bidders who have their Registered/Head Office outside the state of West Bengal must be having, on the date of publication of this NIeQ, a permanent running office in Kolkata with adequate resident technical personnel and logistics, without which the bid shall be considered as disqualified. Details of such office shall be furnished by the firm along with the Technical Proposal in Form VI. Tender Inviting Authority may visit the office during the period of scrutiny or later.

10. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIeQ, Tender documents & other documents (online) (Publishing Date)	06/11/2026 at 10:00 AM
2	Documents download / sale start date (online)	06/11/2026 at 10:00 AM
5	Bid submission start date (online)	06/11/2026 at 10:00 AM
6	Bid Submission closing date (online)	13/11/2026 at 01:00 PM
7	Bid opening date for Technical Proposals (online)	17/11/2026 at 01:00 PM
8	Date of uploading list for Technically Qualified Bidders (online)	After evaluation of Technical Proposal
9	Date of opening of Financial Proposal (online)	To be notified at the time of publishing Technical Evaluation Summary in the e-procurement portal only.

11. Conditional/Incomplete tender will not be accepted under any circumstances.

12. **Rate to be quoted:**

The intending bidders are required to fill in the rate **inclusive of GST, Cess, hire charges for all tools & plants and all incidental charges**, for all items described in BOQ in the following manner: they shall download the template (Excel Sheet) for BOQ, duly fill it up with their offered rate against each item in the spaces marked as per the manner prescribed and upload the same digitally signed.

The contractor's offered rates shall be inclusive of GST and Labour Welfare Cess but the rates shall be deemed to have included all duties, taxes and other levies including Educational Cess etc., as imposed by Govt. of India & Govt. of West Bengal valid on date of bidding, payable by the Contractor under the Contract, or for any other cause. HRBC will not make any payments towards taxes, duties, levies etc for the entire contract period except GST and Constructional Labour Welfare Cess. GST and Labour Welfare

Cess will be provided by HRBC as applicable. Constructional Labour Welfare Cess @1% (one per cent) of the value of work and GST as applicable shall be recovered from every bill of the contractor. Income Tax will be deducted from each bill of the contractor as per applicable rate and rules in force.

13. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act'2017.

11. As per the Gazette Notification No. 1140 PRD-33011/1/2024-MGNREGA SEC dated 07.03.2024 of P&RD Department, it is mandatory to engage Job Card Holders, who are registered under MGNREGS, as unskilled workers for execution of awarded works and also to comply the provisions as laid down in the above stated notification.

13. Price Adjustment:

No Adjustment of Price OR Price Escalation of any kind will be allowed.

14. No Mobilisation Advance or Secured Advance will be allowed.

15. There will be no provision of Arbitration.

Clause 25 of West Bengal Form No. 2911 is modified vide notification no. 8182-F(Y) dated 26/09/2012 of Finance Department, Govt. of West Bengal, as follows:

Except where otherwise provided in the contract all question and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever, in any way arising out of relating to the contracts designs, drawings, specifications, estimate, instructions, orders or these conditions or otherwise concerning the works, or the executions or failure to execute the same, whether arising during the progress of the work, or after the completion or abandonment thereof shall be dealt with as mentioned hereinafter;

If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly within 15 (fifteen) days request the Chairman of the Dispute Redressal Committee of HRBC in writing for written instruction or decision. Thereupon, the Dispute Redressal Committee shall give its written instructions or decision within a period of three months from the date of receipt of the contractor's letter.

This provision will be applicable irrespective of the value of the works to which the dispute may relate.

16. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for carrying out the work as mentioned in the Notice inviting Tender; the cost of visiting the site shall be at the Bidder's own expense.

17. Defect Liability Period shall be as per G.O. no. 5784-PW/L&A/2M-175/2017 dt. 12/09/17 as applicable to this work.

In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:

1. The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour of Hooghly River Bridge Commissioners on behalf of the contractor.
2. The Bank Guarantee will be submitted as per Format attached in Annexure–I. The Engineer-in-Charge should obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.

18. HRBC reserves the right to cancel the NIeQ or tendering process and also any or all tenders at any stage without assigning any reason to the applicant and no claim in this respect will be entertained.

19. During scrutiny or at any stage of bidding, if it comes to the notice of the Tender Inviting Authority that the credential(s) and/or any other paper(s) of any bidder are incorrect / manufactured / fabricated, that bid will be considered as non-responsive and rejected outright, and if detected during the performance of the contract, the agreement shall be liable to be terminated and the firm / company shall also be liable to be blacklisted and/or prosecuted under appropriate sections of Indian Penal Code along with Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money/Security Deposit.

    All documents / papers uploaded / submitted by the bidder must be legible failing which the bid may be rejected without assigning any reason thereof.

20. In case of inadvertent typographical mistake in the BOQ / Schedule of Works / Price Schedule / Rates / elsewhere, the same may be treated to be so corrected as to conform with the relevant schedule of rates and / or technically sanctioned estimate. Where there is a discrepancy between the unit rate and corresponding total amount resulting from multiplying the unit rate by the quantity in the BOQ, the unit rate quoted shall govern.

21. The Earnest Money may be forfeited.

    21.1. If the Bidder withdraws the Bid during the period of Bid Validity.

    21.2. In case of a successful Bidder, if the Bidder fails within the specified time limit to deposit the balance amount of Earnest Money, if any, or to sign the agreement. During scrutiny or at any stage of bidding or even after award of contract, if it comes to the notice of Tender inviting authority that the credential or any other paper is found incorrect / manufactured / fabricated.

22. This NIeQ shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting Authority, shall have to sign the contract consisting of NIeQ, all tender documents forming part of the bid as uploaded at the time of submission of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto and West Bengal Form No. 2911 (i / ii) for work valued up to 25 crore.

23. The eligible responsive bidder, whose sum total offered price considering all the items of works stands lowest, will be considered for awarding the entire work. In no case award of individual item of work will be awarded to the concerned item-wise Lowest Bidder.

24. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede the former one in the following sequence:
    i) Form No. 2911 (i/ii)
    ii) NIeQ

25. Preventive Measures are to be taken by the successful bidder as to control of pollution at site due to the work and strict implementation of direction of the Engineer-in-charge will be binding.

26. For any supplementary work that may become necessary to be executed the SOR of the West Bengal PWD & PWD (Roads) will govern.

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Joint Project Manager (Works), HRBC

Digitally signed by KOLLOL ROYMOULICK
Date: 2026.11.05 17:52:19 IST
Location: West Bengal-WB

Seal and Signature of the Tenderer

Deputy Director (Planning & Design), HRBC