



HOOGHLY RIVER BRIDGE COMMISSIONERS

(A STATUTORY ORGANISATION UNDER GOVT. OF WEST BENGAL)

HRBC BHAVAN

ST. GEORGES GATE ROAD (MUNSHI PREM CHAND SARANI)

KOLKATA-700 021

Ph. No.: 033-2253-4142; Fax No.: 033-2248-5178

Email: hrbc.electrical@gmail.com

Notice Inviting e-Tender

Memo No. HRBC/JPM(E)/E-135

Dated: 30.07.2026

Notice Inviting e-Tender No. HRBC/JPM(E)/NIT/03/26-27 of The Joint Project Manager (Electrical), HRBC, invites e-Tender for the work detailed in the table below.

(Submission of Bid through online)

List of Schemes:

Sl. No.	Name of the work	Estimated amount of the work (Rs)	Earnest Money (Rs.)	Cost of Tender documents (Rs.)	Period of Completion	Name of the Concerned Officer	Eligibility of Contractor
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Comprehensive Annual Maintenance of 2 (two) nos. 13 (thirteen) passenger lifts installed at HRBC Bhaban, Kolkata for the Next one year.	251874.00	5040.00	750.00	12 (Twelve) months from the date of commencement	Joint Project Manager (Electrical), Hooghly River Bridge Commissioners	Bonafied, resourceful electrical contractors (Eligibility Criteria is stated below in Sl. No. 5)

1. To participate in the bid, an intending bidder is required to deposit the **Tender fees and the Bid Security/Earnest Money Deposit** of the amount specified in the NIT online before proceeding to submit the bid through the Government of West Bengal e-procurement portal viz. <https://wbtenders.gov.in> with the help of his Digital Signature Certificate and using his login ID and password. The process of receipt and refund of **Bid Security/Earnest Money Deposit** shall be as per the procedure prescribed in the memorandum no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Audit Branch, Govt. of West Bengal.

The bidder will select the tender to bid and initiate payment of **pre-defined Tender Fees and Earnest Money Deposit** for that tender online, by selecting from either of the following payment modes:

- (i) Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - (ii) RTGS/NEFT in case of offline payment through bank account in any bank.
2. The Bid/Proposal is submitted in two parts. The two parts of the proposal are :-
 - (i) Part – 1 : Technical proposal
 - (ii) Part – 2 : Financial proposal
 3. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the tenderer through the website <https://wbtenders.gov.in> as per “Date & Time Schedule” as stated in Sl. No. 8 of this NIT.
 4. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 8.
 5. **Eligibility and qualification requirements of Bidder :**

The eligibility of a bidder will be judged on the basis of the document(s) in support of the minimum criteria as mentioned below :

Seal and Signature of the Tenderer

Joint Project Manager (Electrical) HRBC

5.1. Requirement of Work Experience / Credential

The prospective bidders shall have credential for completion of at least one similar nature of work of the having a magnitude of 40 % (forty percent) of the Estimated amount put to tender during the last 5 (five) years prior to the date of issue of this N.I.T under authority of State/ Central Govt., State / Central Govt. undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Govt. Value of work executed earlier may be updated to the present value @ 10% every year for the purpose of deriving value of works executed. The agency should submit project completion certificate or certificate for execution of the said value of work done for ongoing projects from competent authority. [Refer Section B : Form No. II]

5.1.1. For 1st Call of NleT:

5.1.1.1. Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% (forty percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, one partner in the Joint Venture should produce credentials of a similar nature of completed work valuing minimum 40% (forty percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice; or,

5.1.1.2. Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% (thirty percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, either one partner shall have to produce credentials of 2(two) similar nature of completed works, each of minimum value of 30% (thirty percent) of the estimated amount put to tender during 5(five) years or any two partners must each shall have to produce credentials of 1(one) similar nature of completed work, each of minimum value of 30% (Thirty percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice; or,

5.1.1.3. Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% (eighty percent) or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

In case of Joint Venture, credentials for running works will not be considered.

5.1.2. For 2nd Call of NleT:

5.1.2.1. Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% (thirty percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, one partner in the Joint Venture should produce credentials of a similar nature of completed work valuing minimum 30% (Thirty percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice; or,

5.1.2.2. Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% (twenty five percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, either one partner shall have to produce credentials of 2(two) similar nature of completed works, each of minimum value of 25% (twenty five percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice or any two partners must each shall have to produce credentials of 2(two) similar nature of completed work, each of minimum value of 25%

(Twenty five percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice.

- 5.1.2.3. Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% (seventy five percent) or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

In case of Joint Venture, credentials for running works will not be considered.

5.2. **Financial Capacity**

The bidder should have a minimum average annual turnover duly certified by Chartered Accountant (mentioning his registration number) of **Rs. 05.04** (five point four) during the last 3(three) years ending on 31st March, 2025. [Refer Section B : Form No. III]

5.3 **Technical Capability**

The bidder should provide list of technical personnel identified by name, who will be assigned to the project implementation in different capacities. [Refer Section B : Form No. IV]

5.4 **Equipment Capability**

The prospective bidders should furnish list of all machineries to be deployed for execution of work of the project. [Refer Section B : Form No. V]

5.5 **General Criteria**

The bidder and each of the partners of joint venture company should submit the following documents :

- 5.5.1 The prospective bidders or any of their constituent partner should not have record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc., or they had not been blacklisted or were not involved in any litigation with the Employer during the last 5(five) years prior to the date of this N.I.T. Such abandonment or litigation history etc., as mentioned above, will be considered as disqualification towards eligibility. (A declaration in this respect through Self-Declaration [Refer Section B, Form-VII : Self-Declaration] has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.
- 5.5.2 Pan Card, Voter ID card or Aadhar for self-identification, Govt. PF & ESI Registration Certificate, Professional Tax Deposit Challan for the year 2026-2027, Trade License (2026-2027), valid 15-digit Goods and Service Tax payer Identification Number (GSTIN) under GST Act. 2017, Income Tax Acknowledgement Receipt for Assessment Year 2025-2026 with relevant document(s) and any other(s) if applicable to be accompanied with the Technical Bid document.
- 5.5.3 The prospective bidder must have Electrical Supervisor's Certificate of Competency in parts **1, 2, 3, 4 & 9** or Equivalent National Supervisor's Certificate of Competency.
- 5.5.4 The bidder should submit a written power of attorney authorizing the signatory of the bid to commit the bidder. In case of proprietorship firm, the bidder should submit appropriate document like Trade License etc. and the proprietor should sign the bid and all documents.
- 5.5.5 Registered Partnership Deed for Partnership Firm and Joint Venture Agreement for Joint Venture Company is to be submitted. Companies shall furnish the Article of Association and Memorandum.

- 5.5.6 Details of firm shall be furnished by the bidder along with the Technical Proposal stating the address for communication, information of Firm's authorized representative etc. [Refer Section B: Form No. VII – Details of Firm]

5.6 . **Joint Venture/Consortium:**

Joint Venture Company or the Consortium must not have more than two members. While submitting proposal an MOU or a copy of agreement in the name of proposed company has to be attached with all particulars of the respective partners for evaluation of eligibility criteria. Earnest Money is to be deposited in the name of the proposed company or in the name of lead partner. Legal and valid agreements between the partners of Joint Venture Company/Consortium will be made indicating lead partner and the duties and responsibility of each of the partner shall be specifically included in the agreement. Copy of the said agreement duly self attested shall be submitted before execution of agreement. Capabilities of both partners will be combined to evaluate the eligibility of the Joint Venture Company as stated in Sl. No.5.

- 6 . A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- 7 . Bids shall remain valid for a period of 120 (One hundred and twenty) days after the date of Bid opening specified in Sl. 8 below.

8. **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T., Tender documents & other documents (online) (Publishing Date)	31/07/2026 at 10:00 AM
2	Documents download / sale start date (online)	31/07/2026 at 10:00 AM
3	Bid submission start date (online)	31/07/2026 at 10:00 AM
4	Bid Submission closing date (online)	07/08/2026 at 10:00 AM
5	Bid opening date for Technical Proposals (online)	10/08/2026 at 11:00 AM
6	Date of uploading list for Technically Qualified Bidder (online)	After evaluation of Technical Proposal
7	Date for opening of Financial Proposal (online)	To be notified later on

- 9 . Conditional/Incomplete tender will not be accepted under any circumstances. The contractors who have been delisted or debarred by any government department shall not be eligible in any way.
- 10 . The intending tenderers are required to quote the rate online.
- 11 . During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 12 . HRBC reserves the right to cancel the N.I.T. or tendering process and also any or all tenders at any stage without assigning any reason to the applicant and no claim in this respect will be entertained.
- 13 . Before issuance of the Letter of Acceptance/Work Order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and further penal action may be taken him as per rule.

14. Refund of EMD : The Earnest Money of all the unsuccessful tenderers, will be released online as stated in clause no. 1 of N.I.T.
15. This N.I.T. shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting Authority, shall have to sign the contract consisting of N.I.T., Instruction to Bidders, Special Terms and Conditions, Specification of works, Drawings, all tender documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto and Tender Form No. 2911(ii) (Refer Section A : Sl. No. A.10).
16. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.
17. Tenderers will quote their rate in the financial bid excluding GST & labour welfare Cess as applicable.
18. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act'2017.
19. Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses U/S 7 of West Bengal Building & other Construction Works' Act, 1996 and U/S 12 of Contract Labour Act.

Successful tenderers will be required to observe the following conditions strictly:

- 19.1 Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.
- 19.2 Minimum wages to the workers shall be paid according to the rates notified and / or revised by the State Government from time-to-time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.
- 19.3 Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- 19.4 All liabilities arising out of engagement of workers are duly met before submission of bills for payment.

If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.
20. The payment will be made as and when fund is available from the concerned source. No claim whatsoever for delay in payment, if any, will be entertained.

21. There will be no provision of Arbitration.

Clause 25 of West Bengal Form No. 2911 is modified vide notification no. 8182-F(Y) dated 26/09/2012 of Finance Department, Govt. of West Bengal, as follows:

“Except where otherwise provided in the contract all question and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as

to any other question, claim, right, matter or thing whatsoever, in any way arising out of relating to the contracts designs, drawings, specifications, estimate, instructions, orders or these conditions or otherwise concerning the works, or the executions or failure to execute the same, whether arising during the progress of the work, or after the completion or abandonment thereof shall be dealt with as mentioned hereinafter;

If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly within 15 (fifteen) days request the Chairman of the Dispute Redressal Committee in writing for written instruction or decision. Thereupon, the Dispute Redressal Committee shall give its written instructions or decision within a period of three months from the date of receipt of the contractor's letter.

The Dispute Redressal Committee of HRBC is constituted with the following officials as members:

1.	Chief Project Manager, HRBC	Chairman
2.	FA & CAO, HRBC .	Member
3.	Project Manager (Electrical), HRBC	Convenor - Member
4.	Joint Project Manager (Electrical), HRBC	Member

This provision will be applicable irrespective of the value of the works to which the dispute may relate.

22. i) **Additional Performance Security @ 10%** of the tendered amount shall be submitted by the successful bidder if the accepted bid value is 80% or less of the Estimate put to tender.
- ii) The **Additional Performance Security** shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the **Additional Performance Security** within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.
- iii) The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the **Additional Performance Security** shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered / affected by provision of this **Additional Performance Security**.
23. "As per the Gazette Notification No. 1140 PRD-33011/1/2024-MGNREGA SEC dated 07.03.2024 of P&RD Department, it is mandatory to engage Job Card Holders, who are registered under MGNREGS, as unskilled workers for execution of awarded works and also to comply the provisions as laid down in the above stated notification".

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Joint Project Manager (Electrical), HRBC