



# HOOGLY RIVER BRIDGE COMMISSIONERS

(A STATUTORY ORGANISATION UNDER GOVT. OF WEST BENGAL)

HRBC BHAVAN

ST. GEORGES GATE ROAD (MUNSHI PREM CHAND SARANI)

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## Notice Inviting e-Tender

Memo No. HRBC/JPM(E)/E-238

Dated: 18.11.2024

Notice Inviting e-Quotation No. HRBC/JPM(E)/NIQ/17/24-25 of The Joint Project Manager (Electrical), HRBC invites e-quotation for the work detailed in the table below.

(Submission of Bid through online)

List of Schemes:

Sl. No.	Name of the work	Earnest Money (Rs.)	Cost of Tender documents (Rs.)	Period of Completion	Name of the Concerned Officer	Eligibility of Contractor
	(1)	(2)	(3)	(4)	(5)	(6)
1.	Comprehensive maintenance and operation of 16 nos. Ductible split type Air conditioning Machines (8.75 Ton-09 Nos. 5.5 Ton-7 nos.) Installed at HRBC Bhavan (Ground floor to 3 <sup>rd</sup> Floor) and Quality Control Building (Ground floor to 2nd Floor) under HRBC for the period of 1 <sup>st</sup> December 2024 to 30 <sup>th</sup> November 2025 i.e. 12 months.	12230.00	1000.00	12 (Twelve) months from the date of Commencement	Joint Project Manager (Electrical), Hooghly River Bridge Commissioners	Bonafied, resourceful electrical contractors (Eligibility Criteria is stated below in Sl. No. 5)
2.	Annual Maintenance of 11 Nos. fountains at Garden in front of HRBC Bhavan under Hooghly River Bridge Commissioners for 12 months.	4790.00	750.00	12 (Twelve) months from the date of Commencement	Joint Project Manager (Electrical), Hooghly River Bridge Commissioners	Bonafied, resourceful electrical contractors (Eligibility Criteria is stated below in Sl. No. 5)

- To participate in the bid, an intending bidder is required to deposit the Tender fees and the Bid Security/Earnest Money Deposit of the amount specified in the NIeT online before proceeding to submit the bid through the Government of West Bengal e-procurement portal viz. <https://wbtenders.gov.in> with the help of his Digital Signature Certificate and using his login ID and password. The process of receipt and refund of Bid Security/Earnest Money Deposit shall be as per the procedure prescribed in the memorandum no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Audit Branch, Govt. of West Bengal.**

**The bidder will select the tender to bid and initiate payment of pre-defined Tender Fees and Earnest Money Deposit for that tender online, by selecting from either of the following payment modes:**

- Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank Payment Gateway;*
- RTGS/NEFT in case of offline payment through bank account in any bank.*

- The Bid/Proposal is submitted in two parts. The two parts of the proposal are :-

- Part – 1 : Technical proposal
- Part – 2 : Financial proposal

3. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the tenderer through the website <https://wbtenders.gov.in>. as per “Date & Time Schedule” as stated in sl. No. 8 of this NIQ.
4. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 8.

**5. Eligibility and qualification requirements of Bidder :**

The eligibility of a bidder will be judged on the basis of the document(s) in support of the minimum criteria as mentioned below :

**5.1. Requirement of Work Experience / Credential**

The prospective bidders must have the credential of satisfactory completion of at least one similar work of the having a magnitude of 30 (thirty) percent in a single acceptance of the amount put to tender under authority of State / Central Govt., State / Central Govt. undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Govt. Value of work executed earlier may be updated to the present value @ 10% every year for the purpose of deriving value of works executed. The bidder should submit project completion certificate or certificate for execution of the said value of work done for ongoing projects from competent authority. [Refer Section B : Form No. II]

[Non-statutory documents]

**5.1.1. *For 1st Call of NleT:***

- 5.1.1.1. Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% (forty percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, one partner in the Joint Venture should produce credentials of a similar nature of completed work valuing minimum 40% (forty percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice; or,

- 5.1.1.2. Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% (thirty percent) of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,

In case of Joint Venture, either one partner shall have to produce credentials of 2(two) similar nature of completed works, each of minimum value of 30% (thirty percent) of the estimated amount put to tender during 5(five) years or any two partners must each shall have to produce credentials of 1(one) similar nature of completed work, each of minimum value of 30% (Thirty percent) of the estimated amount put to tender during 5(five) years prior to the date of issue of this Tender Notice; or,

- 5.1.1.3. Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% (eighty percent) or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

In case of Joint Venture, credentials for running works will not be considered.

**5.2. Financial Capacity**

The bidder should have a minimum average annual turnover of **Rs. 12.23 lakhs** for **Sl. 1** and **Rs. 04.79 lakhs** for **Sl. 2** during the last 3(three) years ending on 31<sup>st</sup> March, 2024. [Refer Section B : Form No. III]

[Non-statutory documents]

### 5.3 **Technical Capability**

The bidder should provide list of technical personnel identified by name, who will be assigned to the project implementation in different capacities. [Refer Section B : Form No. IV]

[Non-statutory documents]

### 5.4 **Equipment Capability**

The prospective bidders should furnish list of all machineries to be deployed for execution of work of the project. [Refer Section B : Form No. V]

[Non-statutory documents]

### 5.5 **General Criteria**

The bidder and each of the partners of joint venture company should submit the following documents :

- 5.5.1 The prospective bidders or any of their constituent partner should not have record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc., or they had not been blacklisted or were not involved in any litigation with the Employer during the last 5(five) years prior to the date of this N.I.Q. Such abandonment or litigation history etc., as mentioned above, will be considered as disqualification towards eligibility. (A declaration in this respect through Self-Declaration [Refer Section B, Form-VII : Self-Declaration] has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.

[Non-statutory documents]

- 5.5.2 Pan Card, Voter ID card or Aadhar for self-identification, Govt. PF & ESI Registration Certificate, Professional Tax Deposit Challan for the year 2024-2025, Trade License (2024-2025), valid 15-digit Goods and Service Tax payer Identification Number (GSTIN) under GST Act. 2017, Income Tax Acknowledgement Receipt for Assessment Year 2024-2025 with relevant document(s) and any other(s) if applicable to be accompanied with the Technical Bid document.

Photocopies of monthly or quarterly paid challan for ESI contribution for the engaged staffs for this job should also accompany the bill.

[Non-statutory documents]

- 5.5.3 The prospective bidder must have Electrical Supervisor's Certificate of Competency in parts **1, 2, 3, 4 & 11** for **sl. 1** and **1, 2, 3, 4, 7A & 11** for **sl. 2** or Equivalent National Supervisor's Certificate of Competency.

[Non-statutory documents]

- 5.5.4 The bidder should submit a written power of attorney authorizing the signatory of the bid to commit the bidder. In case of proprietorship firm, the bidder should submit appropriate document like Trade License etc. and the proprietor should sign the bid and all documents.

[Non-statutory documents]

- 5.5.5 Registered Partnership Deed for Partnership Firm and Joint Venture Agreement for Joint Venture Company is to be submitted. Companies shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

- 5.5.6 Details of firm shall be furnished by the bidder along with the Technical Proposal stating the address for communication, information of Firm's authorized representative etc. [Refer Section B: Form No. VII – Details of Firm]

[Non-statutory documents]

### 5.6 . **Joint Venture/Consortium:**

Joint Venture Company or the Consortium must not have more than two members. While submitting proposal an MOU or a copy of agreement in the name of proposed company has to be attached with all particulars of the respective partners for evaluation of eligibility criteria. Earnest Money is to be deposited in the name of the proposed company or in the name of lead partner. Legal and valid agreements between the

partners of Joint Venture Company/Consortium will be made indicating lead partner and the duties and responsibility of each of the partner shall be specifically included in the agreement. Copy of the said agreement duly self attested shall be submitted before execution of agreement. Capabilities of both partners will be combined to evaluate the eligibility of the Joint Venture Company as stated in Sl. No.5.

[Non-statutory documents]

6. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

[Non-statutory documents]

7. Bids shall remain valid for a period of 120 (One hundred and twenty) days after the date of Bid opening specified in Sl. 8 below.

8. **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.Q., Tender documents & other documents (online) (Publishing Date)	19/11/2024 at 10:00 AM
2	Documents download / sale start date (online)	19/11/2024 at 10:00 AM
3	Bid submission start date (online)	19/11/2024 at 10:00 AM
4	Bid Submission closing date (online)	26/11/2024 at 10:00 AM
5	Bid opening date for Technical Proposals (online)	28/11/2024 at 11:00 AM
6	Date of uploading list for Technically Qualified Bidder (online)	After evaluation of Technical Proposal
7	Date for opening of Financial Proposal (online)	To be notified later on

9. Conditional/Incomplete tender will not be accepted under any circumstances. The contractors who have been delisted or debarred by any government department shall not be eligible in any way.
10. The intending tenderers are required to quote the rate online.
11. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
12. HRBC reserves the right to cancel the N.I.Q. or tendering process and also any or all tenders at any stage without assigning any reason to the applicant and no claim in this respect will be entertained.
13. Before issuance of the Letter of Acceptance/Work Order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and further penal action may be taken against bidder/tenderer as per rule.
14. Refund of EMD : The Earnest Money of all the unsuccessful tenderers, will be released online as stated in clause no. 1 of N.I.Q.
15. This N.I.Q. shall form a part of the contract document. The successful bidder on acceptance of his bid by the Accepting Authority, shall have to sign the contract consisting of N.I.Q., Instruction to Bidders, Special Terms and Conditions, Specification of works, Drawings, all tender documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto and Tender Form No. 2911(ii) (Refer Section A : Sl. No. A.10).
16. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017

17. Tenderers will quote their rate in the financial bid excluding GST & labour welfare Cess as applicable.
18. i) **Additional Performance Security @ 10%** of the tendered amount shall be submitted by the successful bidder if the accepted bid value is 80% or less of the Estimate put to tender.
- ii) The **Additional Performance Security** shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the **Additional Performance Security** within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.
- iii) The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the **Additional Performance Security** shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered / affected by provision of this **Additional Performance Security**.
19. **The Agency has to pay the rate as per Labour Department updated rate. They must consider this point and quote the rate accordingly.**

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**Joint Project Manager (Electrical), HRBC**